### **SYLLABUS**

My Math Lab Course Code: brock22787

Instructor: Laurel Brock

Class meets: Mondays and Wednesdays, 6:00 – 7:50 pm

Room: A211, LTCC Main Campus

Prerequisites: C or better in 187B or equivalent.

#### **Instructor's Contact Information:**

Phone: 530-307-9934 Email: lbrock@ltusd.org;

## **Items you need for class:**

in addition to the book or MyMathLab:

<u>**Textbook:**</u> "Beginning and Intermediate Algebra" 5th Edition, Elayn Martin-Gay.

**MyMathLab:** "Computerized Textbook and Homework Assista MyMathLab.com or in the LTCC bookstore.

### **REQUIREMENT:**

You MUST have EITHER the textbook or MyMathLab!

**Important dates for Winter Quarter, 2010:** 

Winter 2010: Jan 3 – Mar 23

See current semester calendar online at www.ltcc.edu

### **Class Website:**

www.sthsonline.com/LTCC

(find grades & homework here)

College Website: www.ltcc.edu

- Lined paper for note-taking
- Graph paper for the sections on graphing
- Pencil and extra eraser
- Calculator
- A six-inch straight edge
- Several different colors of pencils
   (will help you in making your graphs easier to read)
- A yellow or light green highlighter (may be helpful in notating handouts, your text, or your class notes)

# **GENERAL INFORMATION**

- 1) <u>Getting registered</u>: With <u>WEBREG</u>, Students may enroll ONLINE up until 11:00 PM <u>on the first day that class meets</u>. After that, you'll need a permit from A&R with the instructor's signature, in order to enroll.
- 2) My make-up policy: There is no makeup for the daily quizzes. You may make up one exam, with a 10% penalty. If you can't take an exam with the class, you must make arrangements with the instructor at least 48 hours before the exam. I'll arrange for the makeup test, which you'll be required to complete before the following class meeting. If you miss a test on a Wednesday for example you'll have to complete the test before class begins the following Monday. I accept late homework assignments but you loose 10% per class missed. If you are unable to get to class, you may have a friend bring in your homework, or you can turn it in through the student mail slot outside the college mail room. STUDENTS ARE NOT PERMITTED INSIDE THE MAILROOM.

- 3) I will accept <u>extra credit</u> under the following conditions. I will accept <u>up to five hours of tutoring</u> logged into the Math Success Center and signed off by a staff member. I will also accept <u>chapter test</u> <u>reviews</u> from the textbook or MyMathLab with an 85% or better accuracy rate. Each hour and/or test is worth <u>five extra credit points.</u> I may also offer extra credit quizzes in class for five points each.
- 4) Learning disabled students: If you have a certified learning disability that may affect your performance in the class, please see me so that I can make sure that your needs are met. If you think that you may have a disability but have not yet been tested, you may inquire about this at the DRC, or at extension 249.

### **GRADING POLICY**

During the quarter, students will take four exams and one final exam, ten quizzes, and complete ten homework assignments. Your final course grade in Math 152A is structured according to the following:

20 homework (15 pts each)	300 points	
8 quizzes (25 pts each)	200 points	
5 exams, (100 pts each)	500 points	
Final exam	200 points	
	1200 points total	
90-100% = A $80-89% = B$	70-79% = C	
*You must get a "C" or higher to pass the class		

**Grades are posted online at www.sthsonline.com/LTCC** and updated at least once a week. Your username is your last name. Your password is "LTCC2011" in caps. *Please make sure that I have the correct information before you leave class on the first day.* 

QUIZZES will be given weekly in class. Quiz content will be based on the lecture prior to the class. See the class calendar for exact dates. Quizzes will be given in the beginning of the class. You will have 15 minutes to complete 5 questions. If you are late for class, you will only be given the allotted time to complete the exam. You will not be given additional time to complete it. Quizzes can not be made up. Quiz answers will be reviewed immediately after the quiz is turned in.

**ATTENDANCE:** <u>Attendance is REQUIRED</u>. Students are <u>allowed two absences</u> with no explanation required. A doctor's note will be required to have attendance grades changed. If you need to miss a class, please text or call me so that I know you are not dropping the class. Make a friend in class who can tell you what you missed, and share notes with you.

**HOMEWORK:** Homework is accessible in class or online. If you are <u>unable to print out or complete</u> <u>your homework online</u>, you will need to <u>let me know</u> in the beginning of the course so that I can accommodate your need. **I WILL NOT HAVE ADDITIONAL COPIES OF HOMEWORK IN CLASS.** Homework can be printed out online from the class website, <u>www.sthsonline.com/LTCC</u>. Homework will be completed online at MyMathLab.com.

**Showing your work**: You are required to show your work regardless to whether you are completing your homework in print or online.

<u>Answer Sheet</u>: If you are <u>completing your homework in print</u>, you are required to ATTACH an ANSWER SHEET to your homework. If you are <u>completing your homework on MyMathLab.com</u>, you still need to CREATE an ANSWER SHEET and ATTACH TO YOUR SHOWN WORK.

<u>Due Date</u>: Homework MUST be turned in at the **BEGINNING OF CLASS**. Anything after homework has been graded in class will be accepted as late work only. **Late work will be penalized 10% per day**, and will **not be accepted after one week** from the due date.

Format: The homework has been designed to include concepts from the daily lecture and concepts for the next class lecture. You will have to use resources to make an attempt at learning concepts for the next class. Do not get frustrated. You have the answers and can ask people to help you, use the internet, or go by the tutoring center for assistance on how to show the work. PurpleMath.com is a great online resource I use when I feel lost.

<u>Grading:</u> The following guidelines for grading will be used for homework. You should be turning in your homework with correct answers. I expect you to use your resources (friends, online, and/or tutoring) to assure that you do have the correct answers.

Homework is worth **15 points each**. This is the evaluation rubric I will follow:

Grading Points	Situation
5 points	More than ½ the answers are incorrect and/or work is not shown and/or no
	answer sheet.
10 points	There is at least one incorrect answer and/or work is not shown for all answers.
15 points	All answers are correct and work is shown for all answers.

<sup>\*</sup> Correct your answer: You will be given one chance to correct your answers. If you correct your answers and turn in by the beginning of the next class, you will receive an <u>additional 5 points</u> on your homework. You will not receive any additional credit if there are any incorrect answers the second time you turn it in.

**LECTURES**: Daily lectures are available online at the class website, <a href="www.sthsonline.com/LTCC">www.sthsonline.com/LTCC</a>. Students should review lecture information prior to the class so that information is more familiar. **Handouts** are available in PDF format **to print** to make it easier to take notes during the class lecture.

## Habits that contribute to ACADEMIC SUCCESS:

- 1) Attend every lecture if you possibly can. Sit where you know you won't be distracted, and where you can see and hear what's going on in class.
- 2) Take notes, working along in class and keeping a glossary of unfamiliar terms.
- 3) Do all assigned reading *before class*, so that you can bring up points in class that you found confusing. Work the example problems as part of your reading.
- 4) Do all of the assigned homework, even problems you are not able to finish. Write a list of questions you would like to go over with the instructor.

5) Ask questions in class. Stay focused on math. Please limit your conversation in class to the topics being covered, and save your socializing for outside of class.

#### LAUREL'S COMMITTMENT

to the class

- I am very excited about being here to teach you. I care as much as you do about your comfort, well-being and accomplishments in our class. All that I do is designed to help you achieve success in math.
- I will maintain, at all times, a respectful and learning-friendly environment for my students. Your input is encouraged and appreciated, when the topic is math. In particular, consistent tardiness, chit-chatting, cell phones and headphones are all discouraged. If your phone disrupts our class, you will be asked to leave, and you'll be marked absent for that period.
- I will never embarrass or humiliate you. Period. You'll receive a courteous and respectful answer to any math question you wish to ask me. If you feel awkward about bringing something up that was covered previously, ask anyway. If we need to spend more time than we can take at the moment, we'll agree to meet later.
- I will be on time, prepared and organized when I get to class. The earlier part of my day will be checked at the door. I will give 100% of my attention to the class.
- I will not short-change you by setting low standards. Earning a 'C' or better in this class means you leave here with the necessary level of competency for success in your next math class. Students who don't need additional math classes will leave with the benefits of an improved understanding and mastery of algebra skills and topics, and a stronger confidence in mathematics than they'd known previously.